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FINE ARTS COMMISSION

AGENDA

10 February - 1100

7D32 Headquarters

1. Call to Order by Chairman

2. Review of January Minutes

3. Committee Reports

25X1

a. Exhibits

4. Old Business

25X1

a. Decorating Fitness Room Walls

b. Location for George Bush Bust

25X1

c. Cafeteria Posters

25X1

d. Donovan Sculpture

25X1

e. Notices on Restroom Walls

25X1

f. Door Signs

5. New Business

25X1

a. Art Conservation

25X1

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MINUTES

OF THE 13 JANUARY 1985

MEETING OF THE FINE ARTS COMMISSION

1. The meeting was called to order at 1105 hours in Room 7D32 Headquarters. Present were:

Members:

(Chairman)

Consultant:

Others:

2. The minutes of the previous meeting held on 9 December 1985 were approved with the following corrections: Delete [] name from the members present list; and on the last line of page 3 replace the word "still" with "at the same."

3. Committee Reports

a. Exhibits

[] reported that HIC has an exhibit in the Library commemorating the five year anniversary of the Iranian hostage situation. The display includes some of [] documented memorabilia.

February - Black History Exhibit

It is planned that this exhibit will be set up on 31 January in the forward area of the Exhibit Hall as the hall renovation will not be completed.

March - Iranian Exhibit

[] will be assisting [] with this exhibit. []

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April - Employee Art Exhibit

25X1 [] has reported to [] that he is making preparations for this exhibit scheduled for April 2-30.

25X1 [] further reported that we will have the EEO Far East Exhibit
25X1 in May, and [] OSS Exhibit in June. Our schedule calls
25X1 for [] English Photo Exhibit in July and the Employees Photo Exhibit in August.

4. Old Businessa. Certificate of Appreciation

25X1 Linda reported that [] had asked her to take over this project following his retirement and she has agreed to do so. A question
25X1 still remains as to whether or not it is necessary to route our memo through CMS. [] will consult on this and report back to the FAC.

b. Renovation of Restrooms

25X1 [] reported that nothing was accomplished in December due to
25X1 other things he was involved in. [] suggested that he meet with
25X1 [] to iron out some of the details and report back to the FAC in February or March. After conclusion of []
25X1 report and comments by those present, [] appointed a working
25X1 committee composed of [] and herself, with [] to
25X1 act as chairman. This committee is to report back to the Commission in February or March.

c. Decorating Fitness Room Walls

25X1 [] reported that the committee, chaired by []
25X1 [], had met and proposes having an Agency-wide contest. Ms. []
25X1 will meet with D/OMS to clear the idea with him and to check out the availability of funds for such a project. The FAC, in response
25X1 to [] request for assistance, suggested that judges for the contest should include [] representatives from her staff,
25X1 [] and one member of the FAC. It was further suggested that Commission members should not be eligible to enter the contest. []
25X1 asked if we would have a fall back plan (such as was done for the tunnel contest), so that if the winning design was considered inappropriate, we would not be obligated to use the design on the wall. After a
25X1 considerable amount of discussion, [] tasked the Fitness Room Committee to draw up some rules for the contest, keeping in mind that cost estimate, ease of application and ease of maintenance should be a consideration in the selection of a winning design. The idea would be to put together a kit for each applicant in order to keep the entries within certain limitations as to design, color, material used, etc.

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d. Bush Bust

It has not yet been decided whether the Bush bust will go in the present Headquarters building or in the new building. The Donovan statue will replace the sculpture that is now standing in the Headquarters lobby, so that location cannot be considered. Several locations were suggested, but after discussion, those present agreed that a memo should be sent to NBPO requesting their assistance in the selection of an appropriate site. [] said that she will prepare the memo, routing it through [] for their ideas, prior to sending it to NBPO. [] suggested that [] meet [] the new C/NBPO.

e. New Badge Machines

[] reported that physically, the new badge machines will look very much like they do now. Apparently, the new system will require that you use the badge machines when you leave the building as well as when you enter. The procedure coming in will basically be the same. The main difference will be in the software.

f. Cafeteria Posters

[] reported that she and [] had been unable to meet with [] due to various conflicts in schedules. She will continue to follow up on this and report back to the Commission.

g. Bush Portrait

[] reported that there is not enough interest at this time to pursue the replacement of the Bush portrait.

5. New Business

a. Posters in the Ladies Rooms

[] expressed her concern over the continued appearance of posters in the ladies restrooms advertising aerobics classes. [] suspects that the instructors are responsible and she suggests that we request EAA to send another notice. [] will call [] EAA, and request that he put a notice in the EAA newsletter.

b. []

[] reported that the Office of Logistics is rewriting this regulation concerning the proper display of signs. The proposed change would give OL/HOME the exclusive right to use easels for display of notices. [] presently prohibits the use of easels.

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25X1 Following discussion, [] agreed to reiterate to C/HOME the FAC's request that the regulation limit OL/HOME to using easels for emergency notices, such as parking lot closings, roadblocks, etc. Also, the FAC would like to maintain an advisory role in setting the guidelines for the proper display of notices and signs.

c. Donovan Sculptor

25X1 [] said she had met the sculptor who has been selected by the DCI to do the Donovan work. She reported that he is very pleasant to deal with and that he is doing some research on Donovan. (Information on sculptor attached hereto) [] will have more to report next month.

d. OIT and OC Bulletin Board Proposal

OIT and OC would like to add a bulletin board displaying names of persons receiving unit citations in the 1C corridor next to the big glass window. After consideration, the FAC agreed not to support this proposal.

25X1 [] informed everyone that she would like to invite the new DDA to one of our meetings; and she will talk with him sometime between now and our next meeting.

6. The next meeting of the FAC will be held on Monday, 10 February 1986, at 1100 hours in Room 7D32.

7. The meeting was adjourned at 1225.

25X1 []